

Invoice payment notice

To Acme Projects Ltd | Invoice INV-1042

Payment is overdue

Invoice INV-1042 was due on 4 July 2026. The illustrative total shown in this sample is GBP 1,335.41, including indicative late-payment additions.

Requested action

Please pay the outstanding amount or contact Northstar Studio promptly if the invoice is disputed or requires another document for processing.

Recommended email

Hi Jordan,

I am following up on invoice INV-1042 for GBP 1,250.00, which was due on 4 July 2026. Please arrange payment or let me know today if there is anything preventing it from being processed.

I have attached the original invoice and updated payment statement for reference.

Kind regards,
Alex Morgan
Northstar Studio