

Case record and follow-up log

Case CK-INV-1042 | Keep for your records

Case details

Client	Acme Projects Ltd
Invoice	INV-1042
Original amount	GBP 1,250.00
Illustrative total	GBP 1,335.41

Action log

- 22 July 2026 - Polite but firm reminder prepared. Original invoice and payment statement ready to attach.
- 25 July 2026 - Check for payment or response.
- 29 July 2026 - Send final notice if appropriate.

Notes